

## **NAPSEC CEO/Executive Director Position**

The National Association of Private Special Education Centers is seeking a CEO/Executive Director to start July 1, 2018. NAPSEC is the leading voice of private special education centers. Our office is in Washington, DC. After a 28-year tenure, our CEO is retiring this year. This executive level position reports directly to the Board of Directors and serves as the Executive Director/Chief Executive Officer (CEO) of the NAPSEC Corporation, including subsidiaries. The Executive Director/CEO's primary responsibilities are to advocate at the federal level, provide visionary leadership, direction, and administration for the association, manage strategic planning and public policy development, supervise day-to-day operations of the association including finance, program development, needs of the association members, and staff. The Executive Director/CEO provides information and counsel to the board to facilitate the board's decision-making processes that support member needs, sound financial practices, continued growth, ensures accountability for pertinent federal and District of Columbia mandates, works toward the achievement of the Association's mission and vision, and responds to stakeholders including member and family needs. Additionally, the Executive Director/CEO serves as a key leader and manager of the subsidiaries of the Association including the NAPSEC Foundation and National Commission for Accreditation of Special Education Programs (NCASES).

The candidate must have the following qualifications:

1. Degree in Special Education, or related field with administration/leadership experience, or business-related degree with experience in administration or experience in governmental relations or legislative affairs. Advanced degree preferred.
2. A minimum of 5 years of relevant leadership experience that reflects measurable results for improved membership growth, financial well-being and awareness or support of a mission preferred.
3. Financial management experience with ability to develop opportunities for new revenue streams, funding sources and cost efficiencies.
4. Demonstrated ability to build/leverage strategic partnerships to advance a mission and improve results.
5. Tenacious energy with an engaging, optimistic and collaborative manner that facilitates consensus.
6. Persuasive public speaking and writing abilities.
7. Strong commitment to leading with integrity, accountability, fairness and respect.
8. Strong concern and advocacy for individuals with special needs and interest in developing key initiatives that will positively impact the lives of those the Association serves.

We offer an attractive package of salary and benefits.

Please submit credentials to Search Committee Chair Connie Laird at [claird@accel.org](mailto:claird@accel.org).

The deadline for submissions is March 1, 2018.