



TO: ASAH Member Schools
FROM: ASAH Technology Committee
DATE: September 8, 2009
RE: 2010 - 2013 Technology Plan CHANGES - URGENT - Please read!

The New Jersey Department of Education (NJDOE) has updated the submission requirements for Technology Plans. The next submission period is July 1, 2010 - June 30, 2013. No Technology Plans dated earlier than July 1, 2010 or later than June 30, 2013 will be accepted.

An UPDATED Review Checklist will be made available by the NJDOE in mid to late-January, 2010. This checklist, once available, will be posted on ASAH's website (www.asah.org). The checklist contains the required elements for writing a technology plan. **All technology plans for the period July 1, 2010 - June 30, 2013 MUST BE SUBMITTED TO ASAH IN .pdf FORMAT NO LATER THAN April 1, 2010.** The committee will meet in April to review submitted plans and provide responses no later than May 1, 2010. If your plan requires revisions, the plan must be resubmitted prior to June 1, 2010. All approved plans will receive ASAH [Certification of Technology Plan Approval for Schools and Libraries Universal Service Program](#) effective July 1, 2010.

ASAH does not anticipate the Review Checklist to include major changes. It is recommended that you begin writing your July 1, 2010 - June 30, 2013 Technology Plan now. Once the updated Review Checklist is available, you should have only minor modifications to make.

ASAH's Technology Committee will provide a panel discussion on Wednesday, October 7, 2009 from 10:00 a.m. to noon at ASAH's office to answer any questions you may have on the new Technology Plan submission requirements. The committee will also provide CD's to attendees on "Writing Effective Technology Plans."

If you are interested in attending on October 7, 2009, please complete the information below and submit to ASAH via fax at (609) 890-8860 or Theresa M. Hornberger, ASAH Business Manager, at TheresaH@asah.org. Any questions should be directed to Theresa at (609) 890-1400 ext. 13.

Thank you!

Registration is limited to 30 attendees. Please register early!

Name: _____

School: _____

Phone: _____ E-Mail: _____